

# Iowa Renewable Fuel Retail Recovery Program

The Iowa Renewable Fuel Retail Recovery Program (Program) is designed to assist retail operators of motor fuel dispensing sites or fueling stations suffering from business interruptions and/or income losses due to COVID-19. The Program offers monetary assistance to help rebuild customer demand for renewable fuels.

Applicants must demonstrate a COVID-19-related business interruption or a loss of business income related to COVID-19. Applicants must show that the funds would be used for a renewable fuel project planned or started between March 1, 2020, and December 30, 2020, and would offset business interruptions or income losses. Funds from the Program will be awarded to retail businesses that are dispensing, or have plans to dispense, ethanol blends of E15 or higher, for biodiesel blends of B11 or higher, and for biodiesel terminal facilities. Projects considered can include, but are not limited to, expenses incurred for the construction, installation, upgrade, and retrofit of equipment associated with the sale of renewable fuels. Replacement equipment must dispense a higher percentage blend of ethanol or biodiesel (for example from E10 to E15) than the existing equipment. Adding new equipment to an existing site is permissible. Awards for projects must be completed by December 30, 2020. Awards for the purchase of equipment require proof of delivery to the retailer by December 30, 2020, with assurances the equipment will be installed as soon as possible. Applicants must affirm a 60-month commitment to dispense the higher blends detailed in their application. To provide flexibility, the 60-month commitment may begin anytime within 24 months of project completion; however, applicants must begin dispensing higher blends no later than January 1, 2023.

The Program has a funding cap of \$30,000 per project. Retailers may submit applications for more than one project. Separate applications are required for distinct projects or distinct types of equipment (examples would include E15 dispensers and B20 dispensers at the same site or E15 dispensers at site "A" and E15 dispensers at site "B"). An applicant may submit both an ethanol-related application and a biodiesel-related application for a single site for maximum funding of \$60,000 (\$30,000 per application) per site.

The Program seeks to provide equitable and targeted assistance for retailers of all sizes. The program has a targeted assistance goal of making 40 percent of funds available for applicants owning 10 or fewer retail fueling dispensing sites (and owning at least one) and 60 percent of funds available for applicants owning more than 10 fuel sites. The review of submitted applications will begin **Monday, Sept. 14 2020**. In the event any Program funds remain on October 1, 2020, those funds will be available to all retailers outside of the targeted assistance goals, and the Program may be revised as needed to effectively utilize remaining funds.

Please note: Program funds shall not be used, in part or whole, for an identical portion of a project or specific equipment that is also funded under the Iowa Renewable Fuel Infrastructure Program (RFIP). The Program and RFIP may be used in conjunction with qualifying projects; however, funding from the separate programs shall not be used to fund the same items.

The Program is managed by Paul Ovrom, Iowa Department of Agriculture and Land Stewardship (IDALS), PH: 515-242-6239, [paul.ovrom@iowaagriculture.gov](mailto:paul.ovrom@iowaagriculture.gov). For purposes of recordkeeping, all pages of a completed application must be sent in one email. An incomplete application will not be placed in any review queue. **Completed applications should be delivered by email to [paul.ovrom@iowaagriculture.gov](mailto:paul.ovrom@iowaagriculture.gov)**. Subject line should read: ATTN: IOWA RENEWABLE FUEL RETAIL RECOVERY PROGRAM APPLICATION

## Notice to Applicants – Open Records Information

Upon submitting this application to the Iowa Department of Agriculture and Land Stewardship, it becomes an open record available for public inspection. Accompanying this application is the Notice to Applicants – Open Records section, please review the application and supporting materials and mark one of the following:

No request. I have reviewed the Notice to Applicants – Open Records section included with the application. I understand that upon filing this application it becomes an open record available for public inspection.

Yes, there is information in this application for which the applicant requests confidential treatment. Please refer to the accompanying instructions and Example and Request for Confidential Treatment Form. Complete the Request for Confidential Treatment Form and submit it with the application. If submitting more than one application, then a completed Request for Confidential Treatment Form must be submitted with each application.

**Applicant hereby certifies that all representations, warranties, or statements made or furnished to the Department in connection with this application are true and correct in all material respect. Applicant also certifies that the business interruption and/or loss of business income presented in this application are true and correct. Applicant affirms the details provided on this application for projects and/or equipment purchases adhere to the requirements set forth in this document. Applicant understands and agrees that all Program requirements shall be binding on any of Applicants heirs, legal or personal representatives, successors, and assigns.**

\_\_\_\_\_  
Name and Title (typed or printed)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

FOR OFFICE USE ONLY			
Name			
Location		Reference #	
Amount Funded		Total Project Cost	
Detail Codes:			

### Iowa Renewable Fuel Retail Recovery Program

<b>Business Name</b>			
Contact Name and Title*			
* Is the contact person above authorized to obligate the business?      ___Yes      ___No (If no, please provide the name and title of a company officer authorized to obligate the Business)			
Today's Date		Federal Identification Number (FEIN)	
Street Address			
City, State, Zip			
Phone Number		Fax Number	
Email			
<b>Facility Name**</b>			
** If different from the Business Name		Federal Identification Number (FEIN)	
Contact Person and Title*			
Street Address			
City, State, Zip			
Phone Number		Fax Number	
Email			
<b>Business Disruption Description</b> Please describe any business disruption and/or loss of business income related to COVID-19 beginning March 1, 2020, through the present. Applicant must show that funds sought are to help offset COVID-19-related losses. If more space is needed, attach a separate sheet to this application.			
<b>Use of Funds Description</b> Please describe the proposed use of any awarded funds. If more space is needed, attach a separate sheet to this application. Important: Please read through application details on page 1 to ensure any required information is provided in this use of funds description. For finished projects, supply the construction start and completion dates.			

I affirm that this project will be completed by December 30, 2020: _____ Yes _____ No (if no, see below)
If you answered no above: I affirm I will provide paid invoices and proof of delivery of equipment purchased prior to Dec. 30, 2020 and assure that equipment will be installed as soon as possible. _____ Yes _____ No (please explain below)
Applicant's company owns (select one): _____ 10 or fewer retail fueling dispensing sites (and owns at least one) _____ more than 10 fueling dispensing sites
Project and/or equipment will dispense higher-blends of renewable fuels for 5 years from completion/installation date: _____ Yes _____ No If no, projected date company plans to begin the 60-month commitment to dispense higher blends: _____
I affirm program funds shall not be used, in part or in whole, for an identical portion of a project or specific equipment that is also funded under the Iowa Renewable Fuel Infrastructure Program (RFIP): _____ Yes _____ No

For equipment funding, costs of equipment directly associated with marketing and dispensing renewable fuels must be identified, including ethanol and biodiesel applications for the same site. Please note: if you check more than one box below, you must complete a separate application for each box checked. For example, if the applicant is requesting funds for equipment and construction costs for both ethanol and biodiesel-related income losses, an application for the ethanol-related losses and the biodiesel losses must be submitted separately. All costs must be identified on each application. If needed, please use a separate sheet of paper and include it with your application.

\$\_\_\_\_\_ for Retail ethanol dispensing equipment, (Max. award per site \$30,000). Briefly describe:

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\$\_\_\_\_\_ for Biodiesel Terminal dispensing equipment (Max. award per site \$30,000) Briefly describe:

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\$ other – Briefly describe: \_\_\_\_\_

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*Site Information:*

\_\_\_\_\_ Estimated Annual Usage of Renewable Fuel in Typical Year (in gallons)

\_\_\_\_\_ Estimated Decrease in Usage of Renewable Fuel for 2020 (in gallons)

Please note: Proof of delivery, receipts, or other information as determined by IDALS may be required for receipt of awarded funds.