

# LOCAL PRODUCE AND PROTEIN PROGRAM LOCAL FOOD GRANT FOR ALL IOWA SCHOOLS, COLLEGES, UNIVERSITIES & EARLY CARE CENTERS

## OVERVIEW

The Iowa Department of Agriculture and Land Stewardship (IDALS) is seeking applications for grants to support the purchase of local foods: produce, proteins (meat, beans..) and dairy with the exclusion of milk. This funding is being offered to meet the demand for local foods brought on as a result of the COVID-19 pandemic.

Grant funds of \$220,000 will be divided by the number of eligible applicants based on the entity applying as outlined below. Applications are due September 7, 2020. Funds will need to be expended by December 1, 2020.

## WHO IS ELIGIBLE?

- Schools (Public and Non-Public participating in the USDA National School Lunch Program) purchasing at least \$2,000 in local ag products/per building
- Colleges/Universities purchasing at least \$5,000 in local ag products
- Early Care Centers (participating in USDA Child and Adult Care Food Program) purchasing at least \$500 in local ag products

## ELIGIBILITY DETAILS

The applicant understands that reimbursement amounts are based upon applicable and reasonable project cost(s) provided by the applicant. Ag products must be grown or raised in Iowa and exclude fluid milk.

Reimbursements will require actual/copies of receipts, expenses, or invoices. The costs must be incurred between March 1, 2020 through December 1, 2020 to be eligible for reimbursement assistance.

The applicant must complete a financial and performance report and provide proof of actual expenditure(s), and submit all applicable documents to IDALS by December 15, 2020.

## **ELIGIBLE AG PRODUCTS/FOOD MAY INCLUDE BUT ARE NOT LIMITED TO:**

- At least ½ must be for produce (fruits and vegetables)
- Meat must be processed in state or USDA inspected locker
- Purchases must be directly from local producers (including farmers markets) or Food Hubs or food auctions
- Purchases from distributors or grocery stores are not allowed for this sub-grant

## **HOW TO APPLY:**

Applications are due September 7, 2020, and include:

1. List of local products planned to be purchased and how they will be incorporated into meals and snacks

Upon approval of application:

1. Submit IRS Form W9 & signed contract
2. Applicant should complete planned purchase as outlined in application.
3. Once purchases are complete, applicant may submit for reimbursement. Reimbursement requires:
  - Actual/copies of receipts, expenses or invoices paid
  - Final report
  - Invoices emailed to or contact made with John Goetz, AMS [John.Goetz@usda.gov](mailto:John.Goetz@usda.gov)

## **CONTACT INFORMATION**

Contact Tammy Stotts at [tammy.stotts@iowaagriculture.gov](mailto:tammy.stotts@iowaagriculture.gov) or call 515-281-7657 with any questions regarding the grant application.