

Iowa Board of Veterinary Medicine
Wallace State Office Building, Second Floor Conference Room
Open Meeting Minutes
February 23, 2023

Dr. Tom Burkgren called the meeting to order at 10 a.m. with the following Members present: Dr. Tom Burkgren, Dr. Scott Shuey (by telephone), Mrs. Ann Werner, and Mr. Will Yoder (by telephone). Also present were Mr. Jake Larson, Assistant Attorney General, Dr. Jeff Kaisand, Executive Secretary, Meghan Orr, Administrative Assistant, and Ginny Eason, staff.

Absent

Dr. Yuko Sato

Guest(s)

Jenny Dorman, Carney & Appleby Law Firm
Amy Fertig, DVM, Iowa Veterinary Medical Association
Chris Gruenhagen, Iowa Farm Bureau
Randy Wheeler, DVM, Iowa Veterinary Medical Association

Approval of the Agenda

Mrs. Werner moved to approve the updated agenda for the February 23, 2023, Board Meeting. Motion was seconded by Dr. Shuey. Motion approved unanimously.

Public Comment (Public comment period is open and limited to two minutes)

Dr. Wheeler reported a member of the Iowa Veterinary Medical Association unexpectedly passed away and was contacted by the licensed veterinarian's family regarding the medical records of his clients and patients. Dr. Wheeler directed the individual to contact the Iowa Board of Veterinary Medicine since this has been a topic of discussion the past two months.

Approval of the Open Meeting Minutes

Dr. Shuey moved to approve the amended Open Meeting Minutes of January 26, 2023. Motion was seconded by Mr. Yoder. Motion approved unanimously.

Executive Secretary Report

Dr. Kaisand reported the Board's current financial balance is \$42,304.88. Dr. Kaisand reminded the Board Members the licensing and the renewal fees stay in the Iowa Department of Agriculture and Land Stewardship budget revenue.

Chairperson Report

Dr. Burkgren reported he spoke with Representative Mike Sexton who is sponsoring the veterinary technician bill. Dr. Burkgren asked the Iowa Veterinary Medical Association to share a copy of the bill with the Iowa Board of Veterinary Medicine when the document is in final format.

Assistant Attorney General Report

Mr. Larson reported on the Executive Order Number Ten that was issued by the Governor for rule making. There are some templates that have been provided to the Attorney General's Office. The Attorney General's Office is reviewing the documents and making sure there are no questions regarding the guidelines.

Mr. Larson has been assigned a few additional clients through the transition of the new Attorney General. Mr. Larson stated he will be on vacation the week of February 27 – March 4, 2023.

Board Member Report

None

Rulemaking/House/Senate Files

Dr. Burkgren asked Ms. Dorman and Ms. Gruenhagen if there is any opposition with the Veterinary Technician Bill? Ms. Dorman spoke to the question and stated it is moving along through the channels.

Ms. Dorman spoke about the other bill regarding veterinarians being a mandated reporter of their clients abusing or neglecting their animals.

Correspondence

The update to the NAVLE Letter of Agreement was discussed. The examination fee was increased to \$740; International testing fee is \$355, and the NAVLE approval of application fee remained the same at \$55. The current agreement will expire April 30, 2024.

American Association of Veterinary State Boards Query from Member Boards – Medical Recordkeeping Requirements was discussed among the Board Members. Iowa has a five-year retention requirement listed in Administrative Rules Chapter 811-12. The rule does not have anything for the death of a licensee or retirement from the veterinary practice. The Board Members discussed providing a policy guidance document, but the board would not be able to enforce policy guidance. The custodian of the records must have confidentiality in notifying the patients where and when to pick up a copy of their medical records or who to contact for a copy of their medical records. Dr. Shuey volunteered to work with the Iowa Veterinary Medical Association on developing a recommended practice guidance document.

The question was asked what the difference is between guidelines versus rulemaking. Mr. Larson stated rulemaking is a longer in-depth process. The Board will review the proposed practice guidance document along with legal counsel when the document is received from Dr. Shuey and Dr. Wheeler.

American Association of Veterinary State Boards Outreach Visit Schedule was discussed. Dr. Kaisand will notify the American Association of Veterinary State Boards they can choose the date for a summer face-to-face visit and to notify the Board as soon as possible to set the agenda.

American Association of Veterinary State Boards notified Dr. Kaisand regarding **the** term of the Iowa Veterinary Technician State Examination Agreement. According to the date signed on the current agreement, October 4, 2018, the six years will expire on October 4, 2024. Section 1. Term, paragraph 2, In no event shall the length of the Term of this Agreement exceed six (6) years.

Miscellaneous

Administrative Rule Chapter 811-12.4(169) Veterinary Medical Records – discussion on death or retirement of licensee regarding records. This topic was discussed earlier in the meeting regarding the Medical Recordkeeping Requirements.

Mrs. Werner moved to go into the Closed Meeting Session (closed session pursuant to Iowa Code section 21.5(1)(a) to review or discuss records which are required or authorized by state or federal law to be kept confidential or to be kept confidential as a condition for that governmental body's possession and 21.5(1)(d) to discuss the contents of a licensing examination or whether to initiate licensee disciplinary investigations or proceedings if the governmental body is a licensing or examining board). Motion seconded by Dr. Shuey.

Roll call vote by Board Members: Dr. Burkgren, aye; Dr. Shuey, aye (by phone); Mrs. Werner, aye; Mr. Yoder, aye (by phone) nay – 0. Motion passed at 10:33 a.m.

Open Meeting Session

The Board reconvened into the Open Meeting Session at 11:50 a.m.

Action on Closed Meeting Session Sanctions

Mrs. Werner moved to close cases 22-008; 22-017; 22-020; 22-030; 22-032; 23-002, and 23-005. Motion was seconded by Dr. Shuey. Motion approved unanimously.

Continuing Education

The continuing education applications were reviewed by the Board Members for approval.

Requester	Meeting	Scientific	Mgmt.	Total Hrs.
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Meredith 't Hoen, DVM	Emergency and Critical Care Updates: Sepsis, SIRS, MODS, and ARDS (2.15.2023 Ames, IA)	1		1
Chris Rademacher, DVM	Pork Quality Assurance Version 5.0 Advisor Training (4/21; 7/18; 10/2/2023 Virtual)		5	5
Heidi Murtha	Management of anesthetic emergencies for veterinary ophthalmology patients (3.11.2023 Hiawatha, IA)	4		4
Carrie Schwake	C-Arm Training (1.31.2023 and 2.24.2023 Ames, IA)	1 hr ea		1 hr ea
Andrew Hennenfent, DVM	Hand Hygiene Basics (3.8.2023 Webinar)	1		1
Chelsea Thole	ISU-IVS Partners in Progress CE Event (4.12.2023 Des Moines, IA)	13	1	14
Leila Bedos, DVM	Under Pressure: Pearls of Veterinary Ophthalmology (4.2.2023 Ames, IA)	6		6
Chelsea Thole	ISU-IVS Partners in Progress CE Event (4.12.2023 Des Moines, IA) additional submission		1	1
Molly Lee, DVM	ICS 300: Intermediate Incident Command System for Expanding Incidents (4.12-14.2021 virtual)		21	21

Next Board Meeting

The next Board Meeting is Thursday, March 30, 2023, at 10:00 a.m. in the Second Floor Conference Room, Wallace State Office Building.

Adjournment

Dr. Burkgren adjourned the Board Meeting at 11:53 a.m.

Respectfully submitted,

Jeffrey J. Kaisand, DVM, Executive Secretary
Iowa Board of Veterinary Medicine