

IOWA DEPARTMENT OF AGRICULTURE & LAND STEWARDSHIP

Animal Welfare Bureau
(515) 281-8601
(515) 281-6358

Wallace State Office Building
502 East 9th Street
Des Moines, IA 50319

**APPLICATION TO OPERATE IN IOWA AS
LICENSED ANIMAL WELFARE FACILITY:
Application Fees are Non-Refundable**

<input type="checkbox"/> Commercial Breeder	\$ 175.00	<input type="checkbox"/> Commercial Kennel (Grooming, Boarding, Training)	\$175.00
<input type="checkbox"/> Pet Shop	175.00	<input type="checkbox"/> Public Auction	175.00
<input type="checkbox"/> Boarding Kennel	175.00	<input type="checkbox"/> Animal Shelter	75.00
<input type="checkbox"/> Dealer	175.00	<input type="checkbox"/> Pound	75.00
<input type="checkbox"/> Research Facility (NOT federally licensed)	75.00		

No person shall operate a business in one of the above categories without a license or certificate of registration issued by the Iowa Department of Agriculture & Land Stewardship. (Section 162.13, Code of Iowa.) The applicant shall make request for licensing in each of the categories checked above in which he is doing business. The fee shall be the total of the individual fees of business categories for which the license application is being made.

A "Commercial Breeder" is a person, engaged in the business of breeding dogs or cats, who sells, exchanges, or leases dogs or cats in return for consideration, or who offers to do so. A person who owns or harbors three or less breeding males or females is not a Commercial Breeder.

Owners or their appointed agents must be present to allow inspection of facilities by personnel of the Department during normal business hours. It is incumbent upon the owner or appointed agent to provide information as to how they can be reached for the inspection during business hours.

Some municipalities require proper zoning for commercially licensed businesses. It is the applicant's responsibility to comply with all local, state and federal laws. Please check with local authorities.

Name of Business: _____ Home Phone: _____

Business Phone: _____ Cell Phone: _____

Street: _____ City: _____ Zip: _____

County: _____ Township: _____ Section: _____

Directions to business location (if rural): _____

Owner(s) Name(s): _____ E-Mail Address: _____

Mailing Address (if different from business address): _____

Type of Ownership: ___ Corporation ___ Partnership ___ Individual ___ Other _____

Taxpayer Identification Number (EIN or SSN) **REQUIRED:** _____

This is the number assigned to you or your business by the IRS

THIS WILL REMAIN CONFIDENTIAL.

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1. Have you ever been convicted of animal abuse or neglect? Yes _____ No _____
2. Have you ever had a license revoked by the federal, state or local government to breed, care for or sell animals? Yes ___ No__
3. In the past 10 years, have you ever been convicted of a felony in this or any other state? Yes ___ No__

Proposed opening date of facility: _____

Inspection time most convenient Monday through Friday (9:00 AM – 3:00 PM): Day(s) _____ Hours _____

How many animals on the average are maintained in the total housing facilities? Dogs: _____ Cats: _____

Rabbits & Rodents: _____ Birds: _____ Reptiles: _____ Other Vertebrates: _____

Describe premises and housing facilities (size of area, building dimensions, type of materials in construction, interior finishing, exercise areas, number of housing facilities):

How are animal wastes disposed of from housing facilities and exercise areas?

Do you have isolation facilities for ill or diseased animals? _____

Describe briefly your vermin control program (insects, rodents, etc.): _____

Describe briefly cleaning and sanitizing procedures: _____

Describe briefly immunization & preventative medication procedures used in preventing diseases & parasite infestations:

Describe briefly how animals are transported to and from your facilities (enclosures used, care in transit):

Do you make records of all animals transferred to and from your housing facilities? _____

What other records are kept? _____

SIGNATURE: _____

DATE: _____

License or registration fees shall accompany application. Make checks or money orders payable to IDALS (Iowa Department of Agriculture & Land Stewardship).

***Mail to: Iowa Department of Agriculture & Land Stewardship
Animal Welfare Bureau
Wallace State Office Bldg.
502 East 9th Street
Des Moines, IA 50319***