



Hoover State Office Building ■ 1305 E. Walnut Street ■ Des Moines, IA 50319 ■ (515) 281.5321 ■ IowaAgriculture.gov

Animal Welfare: (515) 281-6358

Email Questions: animalwelfare@IowaAgriculture.gov

APPLICATION FOR PERMIT TO OPERATE IN IOWA AS A USDA ANIMAL CARE LICENSED FACILITY

All persons or business licensed under the USDA – APHIS Animal Welfare Act must also obtain a permit to operate under Iowa Animal Welfare Law (Iowa Code Chapter 162).

Federally licensed dealers or breeders, who are also operating pet shops, boarding kennels, commercial kennels (boarding, training, grooming and/or day care) or pounds, must also license with the State of Iowa to do business in those categories in addition to obtaining a permit. **No person shall operate a business in one of the above categories without authorization issued by the Iowa Department of Agriculture & Land Stewardship.** Operating without a license is subject to civil and/or criminal penalties (Iowa Code Section 162.12A & 162.13). Complete a separate application if planning on doing business in additional categories by completing the “Application to Operate in Iowa as a Licensed Animal Welfare Commercial Establishment”.

Permit Fee for a USDA, Animal Care Facility: **\$175**

*Each site requires a separate permit application to operate

Business Name: _____

Owner Name: _____ Authorized Representative: _____

*Facility Address: _____ City: _____ Zip: _____

***Each location requires a separate permit**

County: _____ Phone: _____ Email: _____

USDA, AC Certificate Number:(REQUIRED) _____ Expiration: _____

Site Number (if applicable): _____

Have you ever been convicted of animal abuse or neglect? Yes _____ No _____

Have you ever had a license revoked by the federal, state or local government to breed, care for or sell animals? Yes _____ No _____

Letter of Attestation

I am aware that it is my responsibility as the applicant to review and comply with all Iowa Department of Agriculture and Land Stewardship Animal Welfare Code ([Chapter 162](#)) and Rules ([21-IAC Chapter 67](#)).

_____ (initial)

I understand that the USDA Permit fee is non-refundable. If for any reason, I do not open or close my business during the permitted year, my permit fee will not be refunded.

_____ (initial)

I understand that my permit is non-transferable between locations or owners. If I move to a new location, I must reapply & pay a new permit fee prior to operation. If the business has a new owner, the new owner must apply for a permit & pay a new permit fee prior to operation.

_____ (initial)

I understand that I cannot operate without authorization issued or renewed by IDALS (Iowa Code, 162.13(1) & 162.12A (2)). Operating without authorization is subject to civil and/or criminal penalties.

_____ (initial)

I understand that my authorization to operate expires on an annual basis and must be renewed on or before the authorization's expiration date (Iowa Code, 162.2A (4)). Operating without an authorization issued or renewed by IDALS is subject to civil and/or criminal penalties.

_____ (initial)

I understand if my USDA license expires or is cancelled, I cannot operate in the state of Iowa. I must maintain an active USDA license or become licensed with the state of Iowa by submitting an Animal Welfare application, fee and have a compliant inspection.

_____ (initial)

By signing below, I declare under penalty of perjury, under state and federal law that the statements contained herein are true and accurate to the best of my knowledge. I understand that making a material misstatement in this application is grounds for disciplinary action against my permit, which may include denial of this permit.

Signature: _____

Print: _____

Date: _____

Permit fee shall accompany application. Make check or money orders payable to IDALS (Iowa Department of Agriculture & Land Stewardship)

**Mail to: Iowa Department of Agriculture
Animal Industry Division
Hoover State Office Bldg.
1305 E. Walnut St
Des Moines IA 50319**