Know Before You Go – Testing Site Protocol

➤ All testers must show a current ID at registration.

➤ No test will be handed out before the scheduled starting time or after the scheduled closing time. Individuals should plan for sufficient time to allow for test completion.

➤ Testing is provided on a walk-in basis within the posted test site hours only.

➤ **Cancellations**: Inclement weather is the most likely reason for a change in the testing schedule. If winter driving is in your area are hazardous, please call the PESTICIDE BUREAU at 515-281-8591 or 515-281-5601 to check on any possible changes in testing time or cancellation. The testing location(s) affected will be notified of any changes in the schedule as soon as possible.

➤ All cell phones must be turned off while in the testing room.

➤ Only IDALS calculators may be used during the test.

➤ The tests are property of IDALS. Each test must be returned before leaving the test site. Failure to return a test will be severely sanctioned.

➤ Leaving the room while taking an exam is not allowed. If you must leave, your test will be scored as if you were done taking the test.

➤ All category tests are available at all sites. Know in advance which test(s) you are required to perform your specific work.

➤ For a given category, you may only take the test once per day. Attempting to take the test more than once per day at the same or different testing location may result in sanctions and loss of the privilege to take certification tests for up to one year.

➤ For tests with passing scores you will be given an official Testing Receipt that will become part of your certification application. Make sure all information is correct on the Testing Receipt before you leave.

➤ Misplacing the Testing Receipt will result in extensive delays in certification.

➤ Any school/organization planning to send groups of 6 or more testers to an IDALS-proctored test site will need to contact the Pesticide Bureau prior to the test site date. IDALS may request a list of names to preregister the group. This will help avoid unnecessary delays at the testing site.