



IOWA DEPARTMENT OF AGRICULTURE & LAND STEWARDSHIP

Division of Soil Conservation and Water Quality

Cover Sheet

To:	All plan holders	From:	Tracy Bruun, Division
Pages:	10	Phone:	515-344-6279
Re:	Kos952810D Nutrient Reduction Wetland (Bid 25-10)	Date:	September 24, 2025

Comments:	Page
• Cover Sheet	1
• Addendum No. 1 with Attachments 1 and 2	2 - 4
• Pre-Bid Meeting Minutes	5 - 8
• Pre-Bid meeting attendance list	9
• Updated plan holders list	10
• Electronic files for grading can be obtained by e-mail by contacting Brandon Short with Bolton & Menk at 515-509-9296 or brandon.short@bolton-menk.com .	

- END OF COVER PAGE -

September 23, 2025

Division of Soil Conservation and Water Quality
1305 East Walnut Street
Des Moines, IA 50319

TO: Prospective Bidders

Subject: **Addendum No. 1 to Bid Documents**
Kos952810D Nutrient Reduction Wetland Project – Bid No. 25-10
Kossuth County, Iowa

This addendum forms a part of the bidding contract documents and modifies the original bidding documents dated September 2025. This addendum must be acknowledged on Page CC-2. **FAILURE TO DO SO WILL SUBJECT BIDDER TO DISQUALIFICATION.**

Description:

Plan Sheets B.04 and B.05

Some modifications were made regarding details for Bid Item 12 – Outlet Structure. All the modifications are considered incidental as noted on the revised plan sheets.

- The whippis slide gate was replaced with HDPE pipe, perforated intake, and an Agri Drain type water control structure.
- A note was added requiring one section of 12-inch RCP to be placed connecting the outlet structure to existing tile.
- The supports for the trash guard are to be placed in concrete and the length reduced from 8 feet to 6.5 feet.

Sincerely,

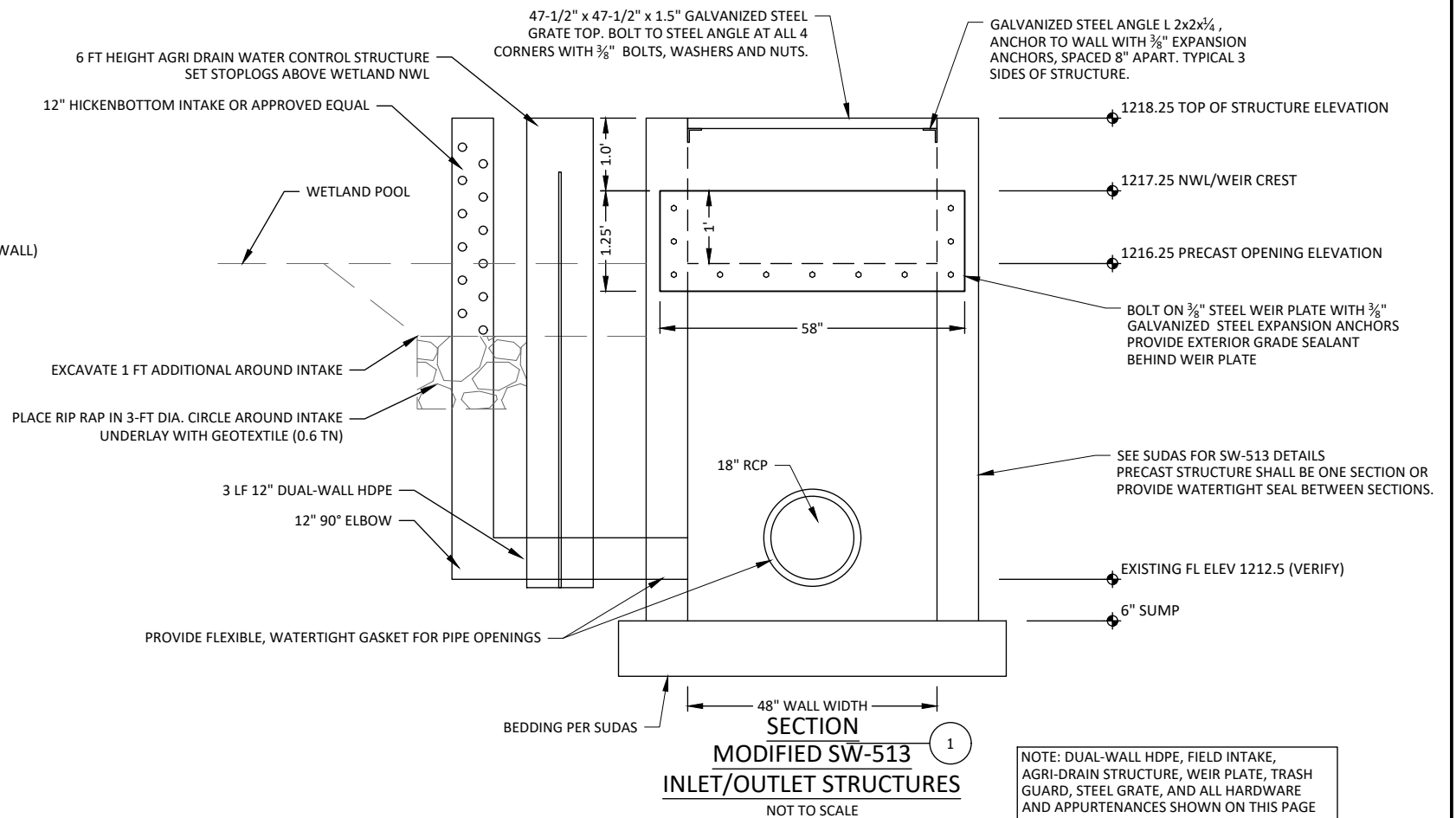
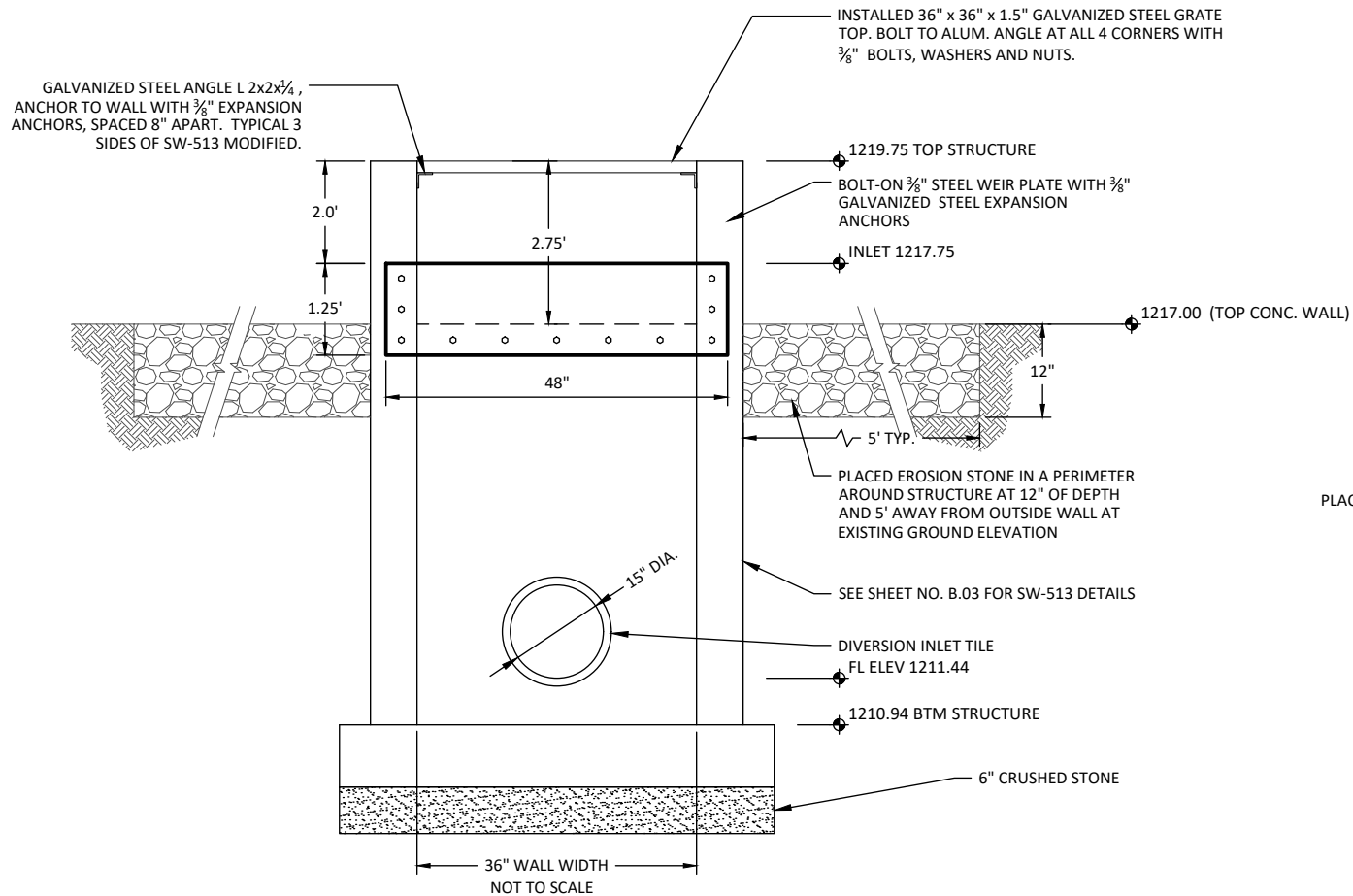
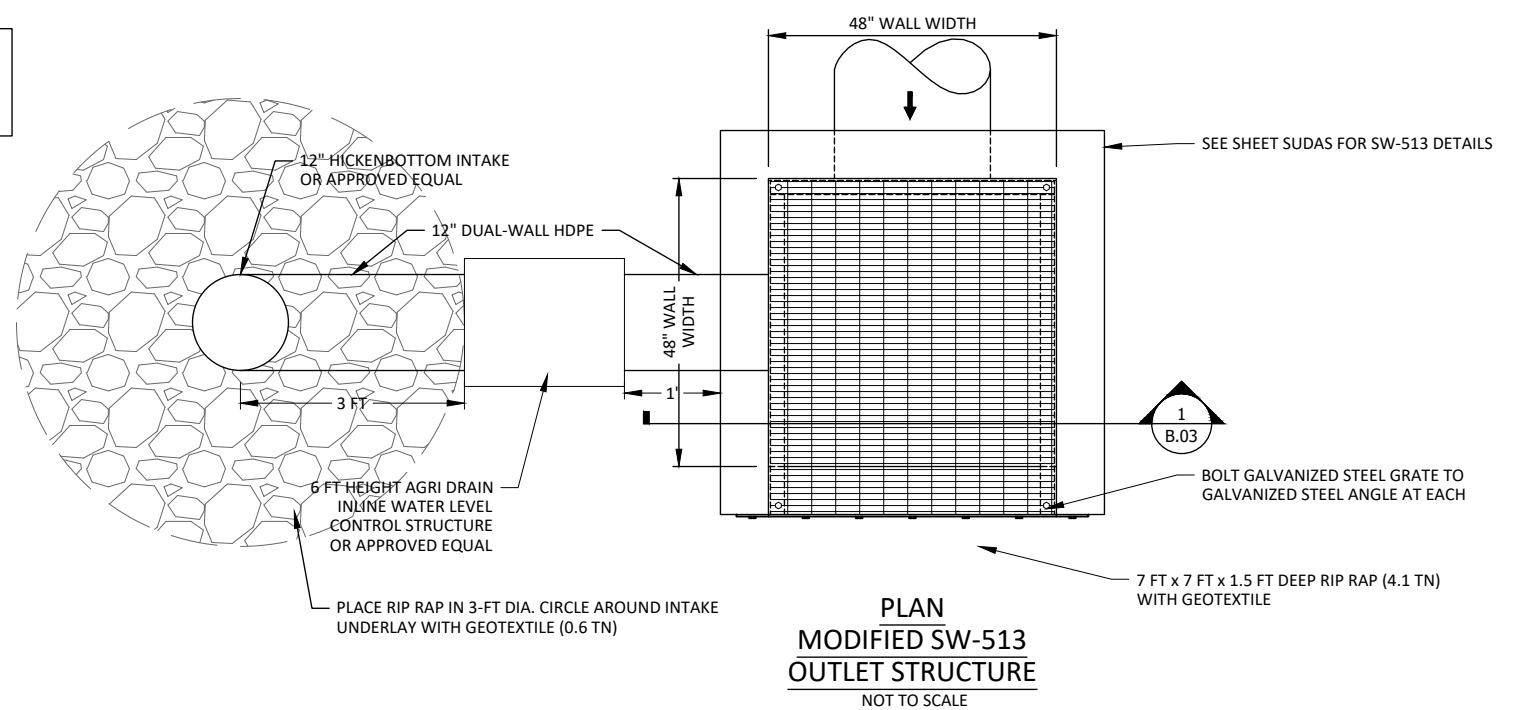
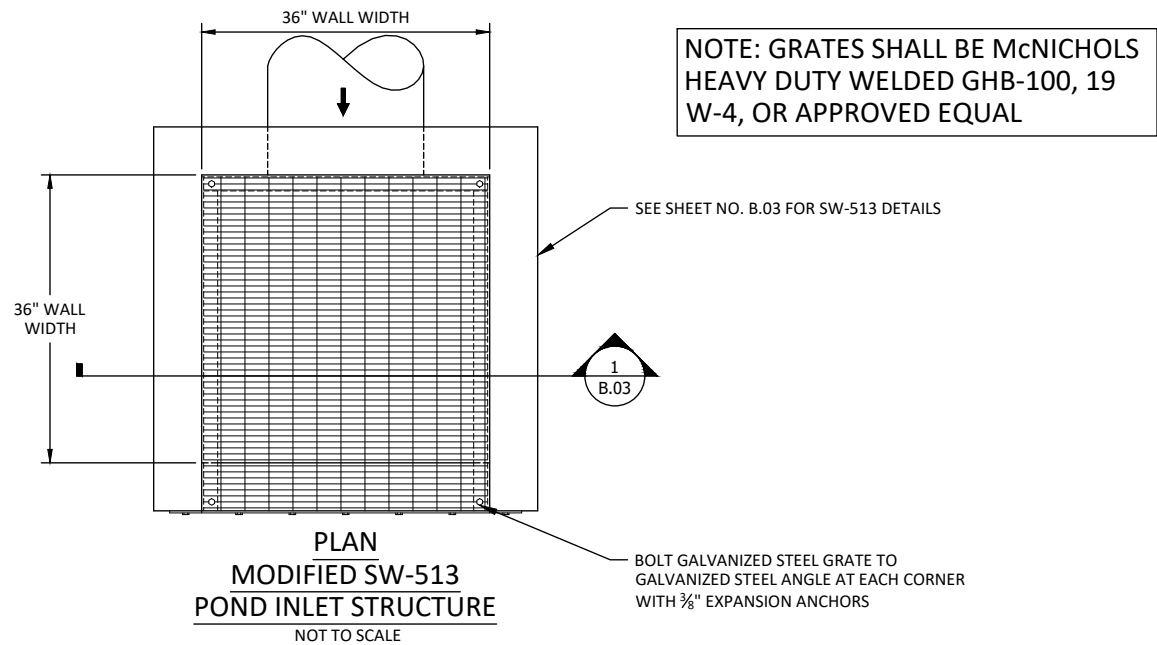


Michael L. Bourland, P.E.
Water Resources Bureau

Attachment No. 1 – Updated Plan Sheet B.04
Attachment No. 2 – Updated Plan Sheet B.05

MLB

End of Addendum No. 1



SECTION 1
BID ITEM NO. 3 MODIFIED SW-513 POND
INLET STRUCTURE

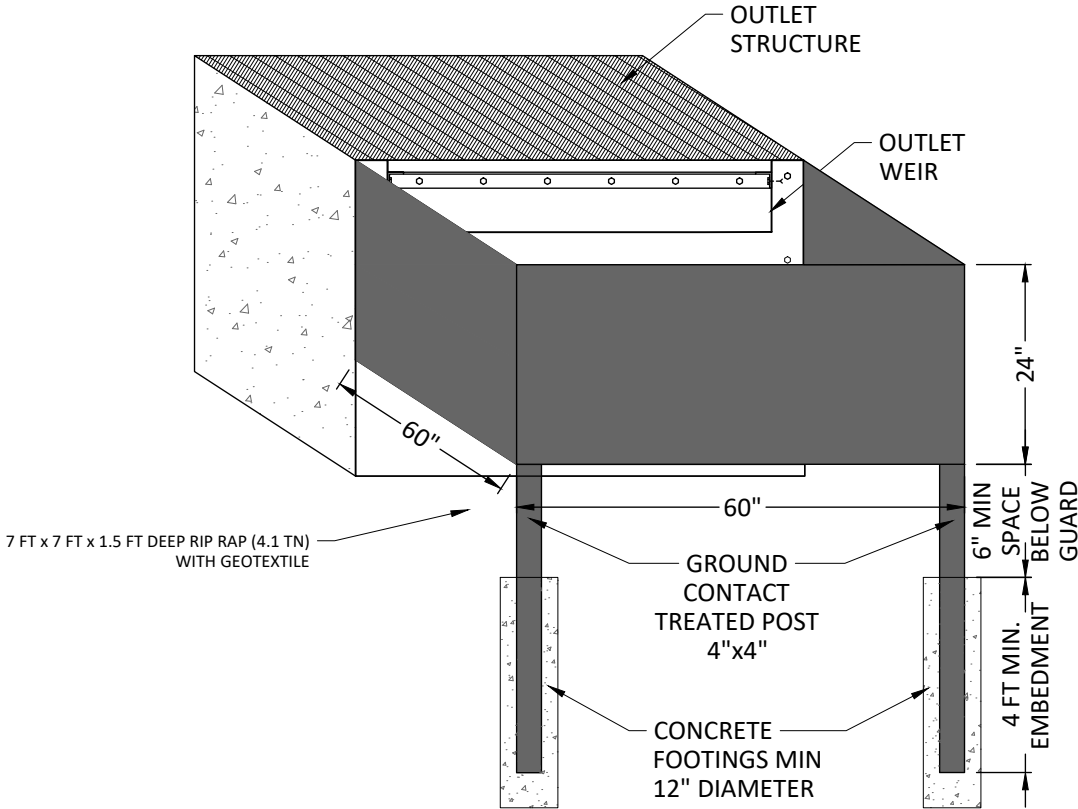
SECTION 1
MODIFIED SW-513
INLET/OUTLET STRUCTURES
NOT TO SCALE

NOTE: DUAL-WALL HDPE, FIELD INTAKE, AGRI-DRAIN STRUCTURE, WEIR PLATE, TRASH GUARD, STEEL GRATE, AND ALL HARDWARE AND APPURTENANCES SHOWN ON THIS PAGE OR REQUIRED FOR INSTALLATION ARE SUBSIDIARY TO THE OUTLET STRUCTURE.

NOTE: ONE LENGTH OF 18" RCP IS SUBSIDIARY TO OUTLET STRUCTURE FOR CONNECTING TO EXISTING TILE MAIN.

TRASH GUARD FOR WETLAND OUTLET STRUCTURE

NOT TO SCALE



- 2 - 4" x 4" x 8' TREATED POSTS
- 3 - STEEL SHEETS - 60" x 24" x 3/8"
- ANGLE IRON--EITHER WELDED OR BOLTED--ON TOP AND BOTTOM OF EACH SHEET AS BRACE
- BOLT TRASH GUARD ONTO OUTLET STRUCTURE
- GRADING AS NECESSARY TO ALLOW FLOW OF WATER UNDER TRASH GUARD WITH 6" MINIMUM CLEARANCE

© Bolton & Menk, Inc. 2025. All Rights Reserved. 1519 BALTIMORE DRIVE AMES, IOWA 50010 Phone: (515) 233-6100 Email: Ames@bolton-menk.com www.bolton-menk.com



1519 BALTIMORE DRIVE
AMES, IOWA 50010
Phone: (515) 233-6100
Email: Ames@bolton-menk.com
www.bolton-menk.com

DESIGNED	REV	DESCRIPTION	DATE
SPM			
DRAWN			
TJB			
CHECKED			
JPR			
CLIENT PROJ. NO.			
0P1.127676			

KOSSUTH COUNTY, IOWA
NUTRIENT REDUCTION WETLAND PROJECT - TZ0323

TRASH GUARD DETAIL

SHEET

B.05

KOSSUTH COUNTY WETLAND PROJECT
KOS952935D - BID NO. 25-10
PREBID MEETING
September 16, 2025 - 9:30 AM

Tracy Bruun, Division of Soil Conservation and Water Quality (Division) opened the meeting.

A) Introductions

- Mike Bourland, Engineer with Division
- Brandon Short & Nathan Dose, Bolton & Menk
- Others: See attached sign-in sheet
- There are eight projects being bid at this time, three in Kossuth County including this one, two in Calhoun, and one each in Carroll, Floyd, and Mahaska Counties.
- This wetland project is part of the Water Quality Initiative that is being used to help implement the Iowa Nutrient Reduction Strategy.

B) Bidding

1. Time of Completion:

The final date for completion of all work except for seeding is set for **June 15, 2026**. The final date for completion of seeding is **June 30, 2026**.

2. Liquidated Damages:

There are liquidated damages provisions on this project. These damages reflect additional administrative, design, and inspection costs, as well as continued costs to the natural environment. If *all work except for seeding* is not completed by June 15, 2026 absent a No-Fault Extension, the Contractor may be assessed damages in the amount of **\$175 per day**. If the *seeding* is not subsequently completed by June 30, 2026 absent a No-Fault Extension, the Contractor may be assessed damages in the amount of **\$125 per day**.

3. Taxes:

Since this is state contract, there is no sales tax for materials purchased. We will be providing a tax exemption certificate to the awarded contractor as indicated in the last page of the appendix of construction contract documents. This should be considered when determining the unit prices submitted in the bid.

4. Measurement and Payment:

The specifications describing the work to be accomplished under each particular work item, also describe the method to be used in measuring and calculating the payment quantities for each work item set forth in the proposal. Payments will be made on the basis of monthly estimates in amounts equal to ninety-seven percent (97%) of the value of work completed. Mobilization will be paid at a percentage of the lump sum bid amount for this item equal to the overall percent complete of the project (less retainage). In preparing monthly estimates, advancement will be made therein for ninety-five percent (97%) of the cost of materials stored on site.

5. Method of Bidding:

This is a unit price contract and bidders shall submit unit price bids as required for the work items covered by the specifications. Prices shall cover complete work and include all costs incidental thereto unless otherwise indicated. The base bid includes all items **1 through 17, plus crop**

damages if applicable. A separate Document CC was provided with the bid package that is to be used for submitting the bid.

Any questions that should be considered as part of an addendum must be submitted to us by **September 23, 2025**. The Division will make every attempt to issue any necessary addenda no later than the day after the last date for questions. If an addendum is sent, please make sure to note on Page CC-2 that you have received and acknowledged the addendum.

If work is added to the contract by the Division after the contract execution which is not covered by a bid price set forth in the Proposal and Schedule of Prices (*Document CC*), a Change Order or Contract Amendment will be issued as required. If the additional work requires an extension of the contract completion date(s), a Contract Amendment will be issued.

6. Submission of Bids and Bid Security:

Bids should be submitted in two sealed envelopes. One envelope should include the Proposal and Schedule of Prices (*Document CC*) that must be signed by a legally authorized representative of the Bidder and notarized. All issued addendum shall be acknowledged as received by the Bidder. Do not submit Plans or Specifications with the bid. If this form is not accurately completed, this shall prevent the reading of that Bidder's bid.

A separate envelope attached (taped) to the front of the envelope containing the bid shall contain the Bid Security or bid bond, which is in the amount of ten percent (10%) of the base bid. It should be noted that the bid number, **Bid 25-09**, and the Bidder's name and address must appear on the exterior of *both envelopes*. If the Bidder elects to use a bid bond, the bidder shall complete Proposal Guarantee Bond (*Document EE*) and include it in the smaller envelope.

All bids are due no later than 3:00 PM September 30, 2025, via IMPACS. Bids received after this time will be rejected. Bids for 25-09 will be read beginning at 3:10 PM on that same day. Those wishing to hear the reading my call into 1 469-998-7627, code 918345098 #

Bids may **NOT** be mailed or hand delivered.

7. Evaluation of bids and award of Construction Contract:

This Kossuth County Nutrient Reduction Wetland Project shall be awarded to the lowest responsible responsive bidder as determined by the Division. In evaluating the bids, the Division may consider such factors as alternates, bid price, experience, contracts in default, responsibility of the Bidder, and similar factors in determining which bid it deems to be in the best interest of the Division for the project. In comparing bid prices, the total bids of the various Bidders shall be determined by applying the unit prices bid for each work item against the estimated work item quantities set forth in the *Proposal and Schedule of Prices (Document CC)*.

Bid tabulations for this Kossuth County Nutrient Reduction Wetland Project will be prepared the week following the Bid Opening and distributed to all Bidders. Other plan holders or interested parties must request bid tabulations.

8. Bidder's Qualifications:

All Bidders shall meet the following qualifications:

1. Contractors are required to be registered with the Iowa Division of Labor.

2. Bidders shall, upon request of the Division, submit a statement of Bidder's qualifications including experience, any contracts that are in default, available equipment, personnel, and financial ability to perform the work as outlined in Section 2 of Document BB.

9. Execution of Contract:

1. The party to whom this Kossuth County Nutrient Reduction Wetland Project is awarded shall be required to:
 - ✓ execute the Contract;
 - ✓ obtain the appropriate insurance coverage and Performance/Payment Bond;
 - ✓ provide their Iowa Division of Labor Public Registration Number;
 - ✓ and submit the Construction Progress Schedule (Document JJ)within fourteen (14) calendar days from the date of receipt of the Notice-of-Award. In case of failure of the Bidder to execute the Contract, the Division may, at its option, consider the Bidder in default, in which case the bid security accompanying the bid shall become the property of the Division.
2. The Division, within fourteen (14) days of receipt of an acceptable and properly executed Performance/Payment Bond, certification of acceptable insurance coverage, and properly executed Contract; shall sign the Contract and return to such party an executed copy of the Contract. Should the Division not execute the Contract within such period, the Contractor may, by submitting written notice, withdraw the signed Contract. Such notice of withdrawal shall be effective upon receipt of the notice.
3. The Notice-to-Proceed shall be issued within five (5) days of the execution of the Contract by the Division, provided that the Construction Progress Schedule has been accepted by the Division. Should there be additional time required to make adjustments to the Construction Progress Schedule, the time to issue the Notice-to-Proceed may be extended to allow for this. If the Notice-to-Proceed has not been issued within a thirty (30) day period, or within a greater period mutually agreed upon, the Contractor may terminate the Contract without further liability on the part of either party.

10. Questions and Addenda:

Questions concerning interpretation or intent of the Plans and Construction Specifications should be directed to Alonzo Barkley: abarkley@ducks.org or Andrew Schippers: aschippers@ducks.org with Ducks Unlimited and must copy Tracy Bruun: tracy.bruun@iowaagriculture.gov with the Division. All other questions concerning the Contract Documents should be addressed to Tracy Bruun, Division: 515 344-6279 or tracy.bruun@iowaagriculture.gov.

Any oral interpretations given shall be valid only if confirmed by written addendum. All interpretation requests should be addressed in writing and received no later than 3:00 PM September, 23 2025.

The Division reserves the right to revise or amend the Contract Documents prior to the date set forth for receipt of bids. Such revisions and amendments, if any, shall be announced by an addendum or addenda to the Contract Documents. Copies of such addenda, as may be issued, shall be furnished to all plan holders. Bidders are required to acknowledge receipt of any addenda by listing such addenda in the Proposal and Schedule of Prices (Document CC).

If a discrepancy is found late in the schedule CC, it will be dealt with by an amendment or CO.

C) Engineer's Discussion:

Engineering discussion based on going over selected plan sheets.

- A.02: Shows the overall project and the tile work that is required to construct the wetland.
A partial-flow inlet tile will direct water from the DD48 main to the wetland pool. The DD48 main will be re-laid around the wetland pool. The 2014 submain will be re-laid through the pool with non-perforated pipe. The DD48 Lateral 9 will be re-laid around the pool. Two diversion berms will direct water through the pool in a serpentine pattern.
- B.01 and B.02 shows details for tile installation
- B.03 Concrete intake and outlet structures for the wetland.
- B.04: Shows the details for the modified intake and outlet structures (refer to Attachment 1 of Addendum No. 1)
All items shown on this page, including the weirs, grates, and slide gate, are subsidiary to the inlet and outlet structures.
- B.05: Show the trash guard for the outlet structure (refer to Attachment 2 of Addendum No. 1)
The trash guard is subsidiary to the outlet structure.
- B.06: This sheet shows seeding area.
Payment for the completed buffer seeding will be to the nearest 0.1 acres of actual seeded area.
- C.01 provides list of bid items and reference information.
- D.01 provides details of the diversion berms.
- M.01:
 - The profile on the bottom left side of the page shows the partial-flow inlet tile coming from the tile main. There will be a manhole on the main with the inlet tile coming out of the manhole at an elevation lower than the existing tile. This will maintain the capacity of the existing tile main.
 - The inlet tile will cross under the existing tile main.
 - The sections of pipe labeled "USE ASTM F449" are required to be bedded because of their depth.
 - The profile on the bottom right shows the replacement of the existing submain under the wetland pool with non-perforated, gasketed pipe.
 - This page also shows the proposed outlet structure, which is placed on the existing tile main.
- M.02: The left profile shows the re-laid tile main and the proposed manhole which will have 3 pipes flowing into it and 1 pipe flowing out. The right profile shows the re-laid lateral.

A question was asked about what would qualify as drain fill, and it was determined that pea rock would be suitable.

Pre-Bid Meeting Sign-in Sheet

Bid No.: 1

Project ID: Kos952810D Nutrient Reduction and

Tuesday, September 16, 2025 1:00 PM

Bolton & Menk

1609 us-18

Algona

515-395-3140

If I can't read your handwriting, I may not be able to send you the addendum or other pertinent information.

Name	Company/Affiliation	City State	Email	Phone
1 ✓ Tracy Bruun	Division	Des Moines IA 50309	tracy.bruun@iowaagriculture.gov	515-344-6279
2 ✓ Mike B	Division	DM		515-242-6130
3 ✓ Brandon	Engineer of Record	(Andrew not present)		
4	Landowner	not present		
5 ✓ Dean	IDDA - WFS	Dean Grovemeyer		
6 Alonso	DL			
7 Christian	DL			
8 ✓ D & R		Reitzel Exc.		515-341-389
9 Jacob Tschuy		Reitzel exc		515-361-6000
10 Rin Walker		Reitzel exc		
11 ✓ Alyson Church	Laser Precision LLC	Mt Auburn IA	GwynnLLC@hotmail.com	519-560-4419
12 ✓ Anabelle Hernandez	Laser Precision LLC	Mt. Auburn IA	GwynnLLC@hotmail.com	319-560-4419
13 ✓ Dan Pressen	Redings Gravel	Algona Ia	dan@realgour.com	515-341-3199
14 ✓ Nathan Dose	Bolton & Menk	Ames IA	nathan.dose@bolton-menk.com	515-509-1206
15				
16 ✓ Jon R	EOR			
17				
18				
19				
20				

Division of Soil Conservation & Water Quality - Water Resources Bureau								
Plan Holders List for Bid <u>Kos952810D</u>					Project ID <u>25-10</u>			
	Name	Email	Company	Street Address	City	State	Zip code	Phone
E	Brandon Short	brandon.short@bolton-menk.com	Bolton & Menk Inc Engineering					515.509.9296
E	Nathan Dose	nathan.dose@bolton-menk.com	Bolton & Menk Inc Engineering		Ames	IA		515-509-1206
IDALS	Mike Bourland	mike.bourland@iowaagriculture.gov	IA Dept of Ag & Land Stewardhsip	1305 E Walnut	Des Moines	IA	50319	515-242-6130
IDALS	Tracy Bruun	tracy.bruun@iowaagriculture.gov	IA Dept of Ag & Land Stewardhsip	1305 E Walnut	Des Moines	IA	50319	515-344-6279
PR1	Julie Knutson	jknudson@mbi.build	Construction Update Network	4100 Westwon Pkwy	West Des Moines	IA	50266	712-276-3681
PR1	Cindy Adams	Cadams@mbi.build	Master Builders of Iowa	221 Park Street	Des Moines	IA	50309	515-288-7339
PR2	Alarice Dionela	clarice.dionela@construction.com	Dodge Construction Network					
PR2	Rechie Manalop	Rechie.Manalop@construction.com	Dodge Construction Network					
X	Logan Van Dyke	BANDLSEEDING@GMAIL.COM	B&L Seeding, LLC	88 Highland Avenue	Dumont	IA	50625	641-512-1732
X	Bryce Dooley	groundsolutionsseeding@gmail.com	Ground Solutions Seeding	3280 230th St	Sac City	IA	50583	712.210.6432
X	Jace Moore	jace.moore@joneswhells.com	JC&A Jones Contractors & Assoc.	13635 Rt 2	Dyserville	IA	52040	563-875-9083
X	Jamie Jensen	jamiej@jensenexctrk.com	Jensen Excavating & Trucking, LLC	931 Plaza Street West	Albert Lea	MN	56007	507-552-1334
X	Anabelle Hernandez	guynnllc@hotmail.com	Laser Presicion LLC	5415 19th Ave	Auburn	IA		319-560-4419
X	Alyson Church	guynnllc@hotmail.com	Laser Presicion LLC	5415 19th Ave	Auburn	IA		319-560-4419
X	Jesse Merryman	jd51merryman@hotmail.com	Merryman Bridge Co.	2019 Irvington Road, PO Box 714	Algona	IA	50511	515-341-4740
X	Jeremy Storm	jeremys@nicholsequip.com	NE Nichols Co	5137 NW 2nd St	Des Moines	IA	50313	515.314.2805
X	Dan Preuschl	dan@rgealgona.com	Redings Gravel & Excavating	2001 East Oak Street	Algona	IA	50511	515-341-3199
X	Dale Reutzel	reutzeloffice@gmail.com	Reutzel Excavating	PO Box 42, 3008 120th Ave	Burt	IA	50522	515-924-3852
X	Michael Michaelis	mikem@larsoncontracting.com	Larson Contracting Central LLC	508 W Main St PO Box 7	Lake Mills	IA	50450	406.890.4211
X	Derek Ludovissy	ludovissyenterprises@gmail.com	Ludovissy Enterpirses	702 S. 2nd St PO Box 714	Guttenberg	IA	52052	563-880-4866
X	Luke Hunget	LukeHunget@ntsafety.com	NT Safety	1922 Delaward Ave	Des Moines	IA	50317	515-672-4651
X	MICHAEL MICHAELIS	MIKEM@LARSONCONTRACTING.COM	LARSON CONTRACTING					406-890-4211
X	ANDY MURPHY	MURPHYCONSTRUCTION67@ICLOUD.COM	MUYPHY CONSTRUCTION					515-370-8573
X	MIKE TOUPIN	MTOUPIN@MELLENINC.COM	MELLEN & ASSOCIATES, INC	3404 S 11TH ST	CO BLUFFS	IA	51501	712-561-0856
X	DAVID VANGORKOM	DVANGORKOM@ERPELDINGEXCAVATING.COM	EEE					970-217-6081
X	DOUG SCHMIDGALL	DOUGLAS.SCHMIDGALL@OLDCASTLE.COM	OLDCASTLE INFRASTRUCTURE	1601 E 39TH ST N	SIOUX FALLS	SD	57104	920-391-6336
X	TORY SCHMIDT	TSCHMIDT@TJELECTRICANDCONTROLS.COM	TJ ELECTIRC & CONTROLS	200 4TH AVE NE	WEST BEND	IA	50597	515-341-4071