



IOWA DEPARTMENT OF AGRICULTURE & LAND STEWARDSHIP

Division of Soil Conservation and Water Quality

Cover Sheet

To:	All plan holders	From:	Tracy Bruun, Division
Pages:	7	Phone:	515-344-6279
Re:	Gre853019D Nutrient Reduction Wetland (Bid 25-16)	Date:	October 21, 2025

Comments:	Page
• Cover Sheet	1
• Pre-Bid Meeting Minutes	2-5
• Pre-Bid meeting attendance list	6
• Updated plan holders list	7
• Electronic files for grading can be obtained by e-mail by contacting Brandon Short with Bolton & Menk at 515-509-9296 or Brandon.Short@bolton-menk.com.	

- END OF COVER PAGE -

GREENE COUNTY WETLAND PROJECT
GRE853019D - BID NO. 25-16
PREBID MEETING
October 9, 2025 - 9:30 AM

Tracy Bruun, Division of Soil Conservation and Water Quality (Division) opened the meeting.

A) Introductions

- Mike Bourland, Engineer with Division
- Brandon Short, Bolton & Menk
- Others: See sign-in sheet

- There are five projects being bid at this time. Opening 10/08 Calhoun - Cal883301A/Cal883220A, Carroll - Car853313A Counties. Opening 10/28 Mahaska - Mah751636C, Greene – Gre853019D, and Floyd - Flo971523B

- This wetland project is part of the Water Quality Initiative that is being used to help implement the Iowa Nutrient Reduction Strategy.

B) Bidding

1. Time of Completion:

- The final date for completion of all work except for seeding is set for **June 15, 2026**.
- The final date for completion of seeding is **June 30, 2026**.

2. Liquidated Damages:

- There are liquidated damages provisions - absent a No-Fault Extension
- If *all work except for seeding* is not completed by June 15, 2026, **\$175 per day**.
- If the *seeding* is not subsequently completed by June 30, 2026, **\$125 per day**.

3. Taxes:

- There is no sales tax for materials purchased
- This should be considered when determining the unit prices submitted in the bid

4. Measurement and Payment:

- The specifications describe the method to be used in measuring and calculating the payment quantities

- Payments will be made based on monthly estimates at 97% of the work completed
- Mobilization is paid as percentage completed of the lump sum (less retainage)
- 97% of the cost of materials stored on site can be paid by submitted an invoice

5. Method of Bidding:

- This is a unit price contract
- Prices shall cover complete work and include all costs incidental thereto unless otherwise indicated

- The base bid includes all items **1 through 13** (crop damage). A separate Document CC was provided with the bid package that may be used as a worksheet

- ALL bids must be submitted through our IMPACS site.
- Any questions must be submitted to us by **October 14, 2025**.
- Make sure acknowledged the addendum, if applicable
- If work is added to the contract after execution a Change Order or Contract Amendment will be issued as required
- Extension of the contract completion date(s), a Contract Amendment

6. Submission of Bids and Bid Security:

- Bids must be submitted on the 'Items' page within IMPACS and shall include a bid bond in the amount of ten percent (10%) within the 'Prerequisites' page on this IMPACS post.

<https://iowaagriculture.gov/dscwq/requests-proposals> (IDALS site)

<https://das.iowa.gov/vendors/bidding-opportunities#vendor-bid-opportunities> (IMPACS site)

- View Other Agency Hosted Solicitations
Sort by Agency: Agriculture & Land Stewardship

<https://solutions.scquest.com/apps/Router/SupplierLogin?CustOrg=DASIowa> (Log into IMPACS)

- Bidders must also be registered with the Iowa Department of Inspections, Appeals, & Licensing
https://laborportal.iwd.iowa.gov/iwd_portal/dashboards/contractor-home

IMPACS "101"

Page 1 – Summary

Page 2 – Prerequisites: Question 3 – Upload Bid Bond & Doc EE (1 file)

Page 3 – Buyer(IDALS) Attachments including addendum, if applicable

Page 4 – Supplier(You) Attachments, shouldn't need

Page 5 – Questions: answer 1 & 2; #3 is where you will upload doc CC 1-3 (proposal & affidavit)

Page 6 – Items: enter in each unit cost, note you need to hit "enter" for it to calculate

You do not need to complete the Estimated Delivery date

Page 7 – Review & Submit: Green check marks, check the Certification at the bottom and submit

- **Any time prior to close, you may withdraw or edit you bid.**
- Doc CC must be signed by a legally authorized representative of the Bidder and notarized.
- All issued addendum shall be acknowledged as received by the Bidder.
- Do not submit Plans or Specifications with the bid. If this form is not accurately completed, this shall prevent the reading of that Bidder's bid.
- Bid Security or bid bond, ten percent (10%) of the base bid. If the Bidder elects to use a bid bond, the bidder shall complete Proposal Guarantee Bond (Document EE) and upload with the Bid Bond (1 file)
- **All bids are due no later than 3:00 PM Tuesday, October 28, 2025 via IMPACS**

- Bids received after this time will be locked out.
- **Bids may NOT be mailed or hand delivered.**

7. Evaluation of bids and award of Construction Contract:

- Shall be awarded to the lowest responsible responsive bidder as determined by the Division.
- The Division may consider such factors as alternates, bid price, experience, contracts in default, responsibility of the Bidder, and similar factors
- IMPACS generate the Bid tab. Still email to bidders. Other plan holders or interested parties must request bid tabulations.

8. Bidder's Qualifications:

1. Required to be registered with the Iowa Department of Inspections, Appeals & Licensing
2. Upon request from the Division, submit a statement of Bidder's qualifications including experience, any contracts that are in default, available equipment, personnel, and financial ability

9. Execution of Contract:

1. Contracts will not be issued via IMPACS at this time.
2. required to:
 - ✓ execute the Contract;
 - ✓ obtain the appropriate insurance coverage and Performance/Payment Bond;
 - ✓ provide their Iowa Department of Inspections, Appeals & Licensing Registration Number;
 - ✓ Construction Progress Schedule (Document JJ)

within fourteen (14) calendar days from the date of receipt of the Notice-of-Award.

3. The Division, within fourteen (14) days of receipt shall sign the Contract
Should the Division fail to do so, the Contractor may withdraw in writing the signed Contract

10. The Notice-to-Proceed

- a. shall be issued within five (5) days of the execution of the Contract by the Division, provided that the Construction Progress Schedule has been accepted by the Division.
- b. additional time required, the time to issue the Notice-to-Proceed may be extended
- c. If the Notice-to-Proceed has not been issued within a thirty (30) day period, or within a greater period mutually agreed upon, the Contractor may terminate the Contract

11. Questions and Addenda:

- Questions concerning the Plans and Construction Specifications direct to Jon Rosengren: jon.rosengren@bolton-menk.com with Jon Rosengren and must copy Tracy Bruun: tracy.bruun@iowaagriculture.gov with the Division.
- All other questions concerning the Contract Documents should be addressed to Tracy Bruun, Division: 515 344-6279 or tracy.bruun@iowaagriculture.gov.
- Any oral interpretations given shall be valid only if confirmed by written addendum.
- All interpretation requests should be addressed in writing and received no later than 3:00 PM October, 14 2025.

The Division reserves the right to revise or amend the Contract Documents prior to close. Such revisions and amendments shall be announced by an addendum. Copies of such addenda shall be furnished to all plan holders.

C) Engineer's Discussion:

- The purpose of the wetland is nitrate removal through contact between soil and tile water. This wetland is somewhat unique that instead of relaying tile to daylight into the wetland, the wetland is being excavated to daylight the tile. Only minor grading will be required with most of the work including excavating and wasting material nearby.
- The wetland is an excavated pool with a flat bottom except the sediment forebay which is deeper than the rest of the pool.
- Existing tiles through the north and south ends of the pool will be removed and daylighted into the wetland on the upstream ends with outlets back to the tiles on the downstream ends. The south tile will be provided with a bypass around the pool to maintain the existing drainage capacity in the event that the outlet should become plugged.
- Sheet D.01: A small berm, up to 1 foot high, is shown on the north side of the pool. The side slopes of the pool and berm are 4:1.
- Sheet K.01
 1. Structure seeding (brome grass) will be placed on the side slopes, with buffer seeding in the rest of the area outside of the pool. Note that the brome grass is required to be hydroseeded.
 2. Any areas that are currently grass and will not be disturbed will not need to be seeded. Seeding will be paid at the bid price for the final seeded area.
 3. Structure seeding will need to be hydroseeded.
 4. Turf reinforcement mat will be placed on the slope where surface runoff enters the pool.
- M.01
 1. The inlet pipe to the wetland is at a lower elevation than the existing tile and the bypass pipe. This is to ensure that as much water flows to the wetland as possible while maintaining a backup flow path to provide continuous drainage for the landowners upstream.
 2. The elbows are subsidiary to the bypass pipe.
 3. Class F-2 bedding is from 4" below the pipe up to the top of the pipe. Class I bedding material (1" clean) should be used for pipe bedding.
- M.02: The tops of the manholes are two feet above ground so they can be easily found for maintenance. Marker flags are subsidiary to the manholes.

Pre-Bid Meeting Sign-in Sheet

Bid No.: 25-16

Project ID: Gre853019D Nutrient Reduction Wetland

Thursday, October 9, 2025 9:30 AM

Bolton & Menk

116N Wilson Ave

Jefferson

If I can't read your handwriting, I may not be able to send you the addendum or other pertinent information.

515-766-4423

	Name	Company/Affiliation	City State	Email	Phone
1	Tracy Bruun	Division	Des Moines IA 50309	tracy.bruun@iowaagriculture.gov	515-344-6279
2	Mike Bourland	Division	Hoover State Office Bldg Des Moines IA	mike.bourland@iowaagriculture.gov	515-250-5988
3	Brandon Short	Bolton & Menk Engineer of Record		brandon.short@bolton-menk.com	(515) 509-9296
4	Jeff Kestel	IDDA - WFS	Storm Lake	jeffkestel@gmail.com	(712) 299-1998
5	Andy Murphy	Murphy Const.	Jefferson	murphyconstruction67@iclouds.com	515-370-8573
6	Shane Olson	Olson Iron Works LLC	Churdan	olsonironworks@hotmail.com	515-370-0651
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Key: Y = on plan holders list, submitted bid; X = on plan holders list, did not submit bid; NP = not on plan holders list, submitted bid; IDALS staff, PR=Plan Room; C=Engineer of Record

Division of Soil Conservation & Water Quality - Water Resources Bureau								
Plan Holders List for Bid				Project ID				
	Name	Email	Company	Street Address	City	State	Zip code	Phone
C	Brandon Short	brandon.short@bolton-menk.com	Bolton & Menk Inc Engineering					515.509.9296
IDALS	Mike Bourland	mike.bourland@iowaagriculture.gov	IA Dept of Ag & Land Stewardship	502 E 9th St	Des Moines	IA	50319	515-242-6130
IDALS	Tracy Bruun	tracy.bruun@iowaagriculture.gov	IA Dept of Ag & Land Stewardship	502 E 9th St	Des Moines	IA	50319	515-344-6279
PR1	Julie Knutson	jkknudson@mbi.build	Construction Update Network	4100 Westwon Pkwy	West Des Moines	IA	50266	712-276-3681
PR1	Cindy Adams	Cadams@mbi.build	Master Builders of Iowa	221 Park Street	Des Moines	IA	50309	515-288-7339
PR2	Alarice Dionela	clarice.dionela@construction.com	Dodge Construction Network					
PR2	Rechie Manalop	Rechie.Manalop@construction.com	Dodge Construction Network					
Y	John Healy	johnhealy@netins.net	Healy Excavating	3483 Perkins Avenue	Lakeview	IA	51450	712-830-9179
Y	Bruce Vonnahme	vonateam@netins.net	Leroy and Sons, Inc.	405 Dunlap Street	Arcadia	IA	51430	712-790-9956
Y	Derek Ludovissy	ludovissyenterprises@gmail.com	Ludovissy Enterprises	702 S. 2nd St PO Box 714	Guttenberg	IA	52052	563-880-4866
Y	Brian Manager	magner4@hotmail.com	M&S Dirtwork					712-790-2324
Y	Andy Murphy	murphyconstruction67@iclouds.com	Murphy Construction					515-370-8573
Y	Douglas Schmidgall	douglas.schmidgall@oldcastle.com	Oldcastle Infrastructure	1601 E 39th St N	Sious Falls	SD	57104	320-391-6336
Y	Shane Olson	olsonironworks@hotmail.ocm	Olson Iron Works					515-370-0651
Y	Adam Laubenthal	ADAM.LAUBENTHAL@HOTMAIL.COM	LAUBENTHAL EXCAVATION					515-368-1112
Y			TK CONCRETE					641-628-4590