



# IOWA DEPARTMENT OF AGRICULTURE & LAND STEWARDSHIP

Division of Soil Conservation and Water Quality

## Cover Page

To:	All plan holders	From:	Tracy Bruun, Division
Pages:	9	Phone:	515-344-6279
Re:	Chi941415B Nutrient Reduction Wetland (Bid 25-06)	Date:	May 27, 2025

Comments:	Page
• Cover Page	1
• Pre-Bid Meeting Minutes	2 - 7
• Pre-Bid meeting attendance list	8
• Updated plan holders list	9
• Electronic files for grading can be obtained by e-mail by contacting Brandon Short with Bolton & Menk at 515-509-9296 or <a href="mailto:brandon.short@bolton-menk.com">brandon.short@bolton-menk.com</a> .	

- END OF COVER PAGE -

**CHICKASAW COUNTY WETLAND PROJECT**  
**CHI941415B - BID NO. 25-06**  
**PREBID MEETING**  
**May 15, 2025 - 9:30 AM**

**Introduction:**

1. Tracy Bruun, Division of Soil Conservation and Water Quality (Division) opened the meeting and introduced:
  - Mike Bourland, Environmental Engineer
  - Brandon Short, Civil Engineer Bolton & Menk
  - Mike Webster, Wetland Field Specialist IDDA
  - Others: See sign-in sheet; Jared Ragsdale via TEAMS
2. There are three projects being bid at this time, this one, one in Winneshiek County and one is Sioux County. In addition, in June we will be posting sites for bid 4 in Calhoun (2 contracts), 2 in Kossuth (1 contract), and 1 in Carroll. Starting July 1, 2025, bids will only be received on-line via IMPACS <https://das.iowa.gov/how-do-business-state-iowa>
3. This wetland project is funded as part of the Water Quality Initiative that is being used to help implement the Iowa Nutrient Reduction Strategy.

**Bidder's Qualifications:**

All Bidders shall meet the following qualifications:

1. Contractors are required to be registered with the Iowa Department of Inspections, Appeals, & Licensing.
2. Bidders shall, upon request of the Division, submit a statement of Bidder's qualifications including experience, any contracts that are in default, available equipment, personnel, and financial ability to perform the work as outlined in Section 2 of Document BB.

**Method of Bidding:**

This is a unit price contract and bidders shall submit unit price bids as required for the work items covered by the specifications. Prices shall cover complete work and include all costs incidental thereto unless otherwise indicated. The base bid includes all items 1 through 26. A separate Document CC was provided with the bid package that is to be used for submitting the bid.

Any questions that should be considered as part of an addendum must be submitted to us by May 22, 2025. The Division will make every attempt to issue any necessary addenda no later than the day after the last date for questions. If an addendum is sent, please make sure to note on Page CC-2 that you have received and acknowledged the addendum.

If work is added to the contract by the Division after the contract execution which is not covered by a bid price set forth in the Proposal and Schedule of Prices (*Document CC*), a Change Order or Contract Amendment will be issued as required. If the additional work requires an extension of the contract completion date(s), a Contract Amendment will be issued.

**Submission of Bids and Bid Security:**

Bids should be submitted in two sealed envelopes. One envelope should include the Proposal and Schedule of Prices (*Document CC*) that must be signed by a legally authorized representative of the Bidder and notarized.

All issued addendum shall be acknowledged as received by the Bidder. Do not submit Plans or Specifications with the bid. If this form is not accurately completed, this shall prevent the reading of that Bidder's bid.

A separate envelope attached (taped) to the front of the envelope containing the bid shall contain the Bid Security or bid bond, which is in the amount of ten percent (10%) of the base bid. It should be noted that the bid number, **Bid 25-06**, and the Bidder's name and address must appear on the exterior *of both envelopes*. If the Bidder elects to use a bid bond, the bidder shall complete Proposal Guarantee Bond (*Document EE*) and include it in the smaller envelope.

**All bids are due no later than 3:00 PM** at the Wallace State Office Building, 502 E. 9<sup>th</sup> Street, Des Moines, Iowa, Division of Soil Conservation and Water Quality **on Thursday, May 29, 2025.**

Bids must be dated and time stamped by a representative of the Division. Bids received after this time will be rejected and returned unopened to the Bidder. Bids for 25-06 will be opened beginning at **3:10 PM** on that same day in Conference Room 2 of the Wallace State Office Building.

- Sio963414A **due May 29 by 3:00 PM opening at 3:00 PM**
- Chi941415B due May 29 by 3:00 PM opening at 3:10 PM
- Winn980921A due May 29 by 3:00 PM opening at 3:25 PM

Bids may be mailed or hand delivered. Visitors are allowed into the Wallace Building, and should contact Tracy Bruun, (515) 344-6279 to be met in the lobby. If you are mailing a bid, be aware that it can take 2 days for next day deliveries.

#### **Evaluation of bids and award of Construction Contract:**

This Chickasaw County Nutrient Reduction Wetland Project shall be awarded to the lowest responsible responsive bidder as determined by the Division. In evaluating the bids, the Division may consider such factors as alternates, bid price, experience, contracts in default, responsibility of the Bidder, and similar factors in determining which bid it deems to be in the best interest of the Division for the project. In comparing bid prices, the total bids of the various Bidders shall be determined by applying the unit prices bid for each work item against the estimated work item quantities set forth in the *Proposal and Schedule of Prices (Document CC)*.

Bid tabulations for this Chickasaw County Nutrient Reduction Wetland Project will be prepared the week following the Bid Opening and distributed to all Bidders. Other plan holders or interested parties must request bid tabulations.

#### **Execution of Contract:**

1. The party to whom this Chickasaw County Nutrient Reduction Wetland Project is awarded shall be required to:

- ✓ execute the Contract;
- ✓ obtain the appropriate insurance coverage and Performance/Payment Bond;
- ✓ provide their Iowa Department of inspections, Appeals, & Licensing registration number;
- ✓ and submit the Construction Progress Schedule (Document JJ)

within fourteen (14) calendar days from the date of receipt of the Notice-of-Award. In case of failure of the Bidder to execute the Contract, the Division may, at its option, consider the Bidder in default, in which case the bid security accompanying the bid shall become the property of the Division.

2. The Division, within fourteen (14) days of receipt of an acceptable and properly executed Performance/Payment Bond, certification of acceptable insurance coverage, and properly executed Contract; shall sign the Contract and return to such party an executed copy of the Contract. Should the

Division not execute the Contract within such period, the Contractor may, by submitting written notice, withdraw the signed Contract. Such notice of withdrawal shall be effective upon receipt of the notice.

3. The Notice-to-Proceed shall be issued within five (5) days of the execution of the Contract by the Division, provided that the Construction Progress Schedule has been accepted by the Division. Should there be additional time required to make adjustments to the Construction Progress Schedule, the time to issue the Notice-to-Proceed may be extended to allow for this. If the Notice-to-Proceed has not been issued within a thirty (30) day period, or within a greater period mutually agreed upon, the Contractor may terminate the Contract without further liability on the part of either party.

**Taxes:**

Since this is state contract, there is no sales tax for materials purchased. We will be providing a tax exemption certificate to the awarded contractor as indicated in the last page of the appendix of construction contract documents. This should be considered when determining the unit prices submitted in the bid.

**Measurement and Payment:**

The specifications describing the work to be accomplished under each particular work item, also describe the method to be used in measuring and calculating the payment quantities for each work item set forth in the proposal. Payments will be made on the basis of monthly estimates in amounts equal to ninety-five percent (95%) of the value of work completed. Mobilization will be paid at a percentage of the lump sum bid amount for this item equal to the overall percent complete of the project (less retainage). In preparing monthly estimates, advancement will be made therein for ninety-five percent (95%) of the cost of materials stored on site.

**Time of Completion:**

The final date for completion of all work except for seeding is set for **November 30, 2025**. The final date for completion of seeding is **December 15, 2025**.

**Liquidated Damages:**

There are liquidated damages provisions on this project. These damages reflect additional administrative, design, and inspection costs, as well as continued costs to the natural environment. If *all work except for seeding* is not completed by November 30, 2025 absent a No-Fault Extension, the Contractor may be assessed damages in the amount of **\$175 per day**. If the *seeding* is not subsequently completed by December 15, 2025 absent a No-Fault Extension, the Contractor may be assessed damages in the amount of **\$125 per day**.

**Questions and Addenda:**

Questions concerning interpretation or intent of the Plans and Construction Specifications should be directed to Brandon Short: brandon.short@bolton-menk.com with Bolton & Menk and must copy Tracy Bruun: tracy.bruun@iowaagriculture.gov with the Division. All other questions concerning the Contract Documents should be addressed to Tracy Bruun, Division: tracy.bruun@iowaagriculture.gov or 515 344-6279.

Any oral interpretations given shall be valid only if confirmed by written addendum. All interpretation requests should be addressed in writing and received no later than **3:00 PM May, 22 2025**.

The Division reserves the right to revise or amend the Contract Documents prior to the date set forth for receipt of bids. Such revisions and amendments, if any, shall be announced by an addendum or addenda to the Contract Documents. Copies of such addenda, as may be issued, shall be furnished to all plan holders. Bidders are required to acknowledge receipt of any addenda by listing such addenda in the *Proposal and Schedule of Prices (Document CC)*.

## Engineer's Discussion:

Highlights from the plans were discussed.

### A.02 – Overview Plan Sheet

- Explained the overall project: An embankment is proposed to create a wetland pool. The dark blue area is deep water (>3 ft), the cyan is shallow water (<3 ft), and the yellow hatch is excavated area. New tile headers will be re-laid into the wetland. A sheet pile weir will be the main outlet.
- Trees will need to be removed from the easement. They can be burned then buried away from the embankment or berm areas and out of the pool. This is part of bid item 1.

B.02: Anti-seep collar size should be 6x6 (see M.03). HDPE Anti-seep collars are an acceptable alternative.

### E.01-E.02 – Embankment

- Dam core needs compaction with a tamping roller over each lift
- Remainder of dam, each lift needs to be driven over with a loaded vehicle
- All earthfill will be paid plan quantity. 35% shrinkage is accounted for in the calculations
- General dam earthfill quantity is reduced by the quantity of excavation. The reason is that excavated material for pool expansion can be used in the dam construction, so you won't be paid twice for the same material.
- The toe drain detail was not included in the plan set and is provided below. The bid items for this are included on the plans and document CC Schedule of Prices. See page 6 of minutes for diagram.

### E.04 – Diversion Berm:

- Compaction is to be completed by driving over each lift with a loaded vehicle.

### K.01 – Seeding Plan:

- Areas that exist in CRP and are not planned to be disturbed do not need re-seeded. Measurement and payment for seeding is actual seeded area, and quantities will be adjusted at the end with a change order.

M.01 shows the re-lays of 3 tiles/headers. Also note there is a significant amount of tile to be removed within the easement. This is paid hourly under tile investigation and removal.

### M.02 – New Tile Header

- Each tile to be connected into the new header needs to be removed for 5 feet and capped downstream of the header.
- Tile connections are paid under Bid Item 24. If additional tiles need to be connected in, those will be paid.
- Note the top right corner of the plan calls out capping the other end of the tile and tying it into the header.
- This work could be done after crops are out.

### M.03 – Outlet to Tile & Drawdown Pipe

- Tile Investigation needs to be done before ordering structure
- On the outlet pipe, the apron and 3 sections of pipe need to be tied
- Anti-seep collars are subsidiary to drawdown pipe
- CORRECTION: Drawdown pipe will not be bedded in rock. It will be bedded and backfilled with clay or good cohesive material
- A channel will need to be excavated from the wetland low point to the outlet riser.

### U.01 – Sheet Pile Detail

- Sheet Pile measurement/payment is based on the plan quantity shown on the plans. Additional sheet pile for driving or portions cut off are not measured for payment. The C-Channel waler is subsidiary.

### U.03 – Excavation & Forebay Details

- Geotextile is required under rip rap and is subsidiary to rip rap
- Soil excavated for pool expansion may be used as borrow material for the embankment and diversion berms. The excavation quantity is subtracted from the general dam earthfill quantity so that it is not paid twice.

#### U.04 – Water Control Structure

- There is a separate bid item for the stoplog storage structure. Everything else on this sheet is included in the water control structure bid item.

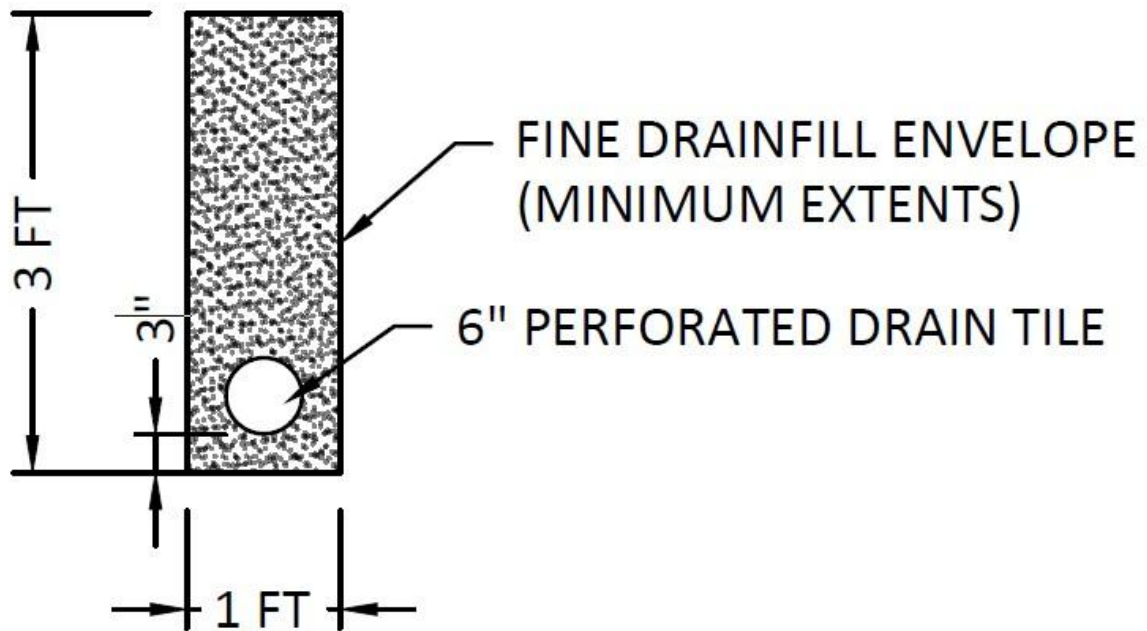
#### Specifications

- The contractor should note the specifications describe how items will be measured for payment and what is considered subsidiary.
- Site stripping for Bid Item 1 is lump sum and includes an overall depth of 12 inches. Replacing the topsoil is included in Bid Item 13 – Topsoiling and includes placing 6 inches over disturbed areas.
- Mobilization section includes installation of the sign to be provided by IDALS, along with restoring the access path that is used. .

#### General Comments

- The landowner expressed that he has a rock quarry and will have rye mulch that he can sell to the contractor.
- The rye that is currently in the project area will be harvested on July 20.
- The landowner expressed interest in paying the contractor additional to make a small portion of the wetland deeper so that he can have some fish. This is cannot be made part of the contract and is to be negotiated directly with the landowner.

## TOE DRAIN CROSS SECTION



## Pre-Bid Meeting Sign-in Sheet

May 15, 2025 at the VFW Hall

217 Main St

Bid No.: 25-06

Project ID: Chi941415B Nutrient Reduction Wetland

	Name	Company/Affiliation	City	Email	Phone
1	Tracy Bruun	Division	Des Moines	tracy.bruun@iowaagriculture.gov	515-344-6279
2	Mike Bourland	Division	Des Moines	mike.bourland@iowaagriculture.gov	515-242-6130
3	Dan Dietz	landowner			
4	Mike Webster	IDDA Wetlands Field Specialist		websterfarm1964@gmail.com	641-330-2742
5	Brandon Short	Bolton & Menk		brandon.short@bolton-menk.com	515-509-9296
6	Adam Drewelow	Cedar Ridge Precision	Nashua	CRP@gmail.com	319-415-8494
7	Jeff Hoover	Jed Rock and Sand	Elma	jedrockandsand@gmail.com	563-203-7953
8	Travis Lentz	Lentz Exc	Alta Vista	travislentz24@gmail.com	641-330-6615
9	Brent Mehmert	Mehmert Tiling	Limesprings	brent@mehmerttiling.biz	563-547-5115
10	Jeremy Rognes	Rognes Bos. Excavating, Inc.	Lake Mills	Jeremy@rbexc.com	641.590.3161
11	Chad Borsheim	Skyline Construction	Decorah	ceb@breveningrock.com	515-460-5462
12					



## Plan Holders List for Bid # 25-06

Project ID **Chi941415B**

	Name	Email	Company	Street Address	City	State	Zip code	Phone
C	Braxton Rottinghaus	braxtonr@pcius.com	PCI	104 Blackhawk Street	Reinbeck	IA	50669	319-560-9845
C	Cory Bacon	baconconcrete@neitel.net	Bacon Concrete	370 N Bancroft St, PO Box 188	Postville	IA	52162	563-864-7602
C	Jaime Thomae	Jaime.Thomae@countymaterials.com	County Materials Corp	270 Izaak Walton Rd	Iowa City	IA	52246	319-358-6960
C	James Seehusen	jamesse@pcius.com	Peterson Contractors Inc.					
C	Joel Iakiri	joel@virtualinterconnect.com	Brandenburg Drainage Inc					
C	Kalen Schlader	kjs@brueningrock.com	Skyline Materials, Inc.	900 Montgomery Street	Decorah	IA	52101	641-330-2955
C	Kevin Alexander	bids.csi@gmail.com						
C	Matt Bohlen	matt@pcius.com	Peterson Contractors Inc.	104 Blackhawk Street	Reinbeck	IA	50669	319-245-2713 x217
C	Matt Danner	matt@templetonff.com	Templeton Family Farms	33501 Kittyhawk	Templeton	IA		712-210-6230
C	Samantha Millang	sam@pcius.com	Peterson Contractors Inc.	104 Blackhawk Street	Reinbeck	IA	50669	319-245-2713 x217
C	Steve Matt	mattconstructioninc@gmail.com	Matt Construction	203 Y Ave	Sumner	IA	50674	319-240-3076
IDALS	Mike Bourland	mike.bourland@iowaagriculture.gov	IA Dept of Ag & Land Stewardship	502 E 9th St	Des Moines	IA	50319	515-242-6130
IDALS	Tracy Bruun	tracy.bruun@iowaagriculture.gov	IA Dept of Ag & Land Stewardship	502 E 9th St	Des Moines	IA	50319	515-344-6279
PR1	Cindy Adams	Cadams@mbi.build	Master Builders of Iowa	221 Park Street	Des Moines	IA	50309	515-288-7339
PR1	Julie Knutson	jknudson@mbi.build	Construction Update Network	4100 Westwon Pkwy	West Des Moines	IA	50266	712-276-3681
PR2	Alarice Dionela	clarice.dionela@construction.com	Dodge Construction Network					
PR2	Rechie Manalop	Rechie.Manalop@construction.com	Dodge Construction Network					