
NOTICE-TO-BIDDERS

N. Raccoon 2025 Batch and Build Edge-of-Field Project Calhoun and Sac County, Iowa

Sealed bids will be received by the Iowa Department of Agriculture & Land Stewardship, Division of Soil Conservation and Water Quality (Division), **via the Iowa Management of Procurement and Contracts System (IMPACS)**, until 3:00 PM local time, on Tuesday, October 7, 2025. The bid opening, open to the public, will be held through IMPACS at 3:15 PM local time, on Tuesday, October 7, 2025, when bids will be read aloud. Interested parties may call in to hear the bid opening using the Microsoft Teams call-in number: + 1 469-998-7627 code: 535669719#. Bids must be submitted on the appropriate bid forms provided and shall include a bid bond in the amount of ten percent (10%). Bidders must also be registered with the Iowa Division of Labor.

This project includes 2 bioreactors and 5 saturated buffer structures located in Sac and Calhoun County, Iowa. The estimated cost range for this project is \$97,000-\$101,000. Some of the materials required for this project include: water control structures (WCS), woodchips, geotextile fabric, perforated and non-perforated piping, outlet structures, amidst other items. In general, the work involves, and is not limited to, excavation, earthwork, grading, mobilization, and seeding.

A pre-bid conference will be held at 10:00 AM, on September 16, 2025 at the Iowa State University Extension and Outreach Calhoun County Office, 325 Court Street, Rockwell City 50579. Attendance at the pre-bid conference by prospective bidders is not mandatory but is encouraged.

The Plans and Construction Specifications governing the construction of the proposed improvements have been prepared by T.J. Lynn, Iowa Department of Agriculture and Land Stewardship, and are hereby made a part of this notice by reference and the proposed contract shall be executed in compliance therewith. Copies of the Contract Documents, including Plans, Construction Specifications, and Bid Package, are available through the website links - <https://iowaagriculture.gov/dscwq/requests-proposals> and <https://bids.sciquest.com/apps/Router/PublicEvent?CustomerOrg=DASIowa>. In order to be included on the plan holders list, which is required to be able to receive meeting minutes, addenda and an updated plan holders list, interested parties must make a written or verbal request to the Division by telephone: (515) 322-9073, or by e-mail: emalyn.polz@iowaagriculture.gov. Bidders who attend and sign-in to the pre-bid conference will be added to the plan holders list. A printed copy of plans and construction specifications can be viewed by appointment by contacting Emalyn Polz, Division (emalyn.polz@iowaagriculture.gov), or (515) 322-9073. Printed copies of specifications and plans will be provided to the successful bidder.

The successful bidder shall be required to furnish a Performance/Payment Bond in an amount equal to one hundred percent (100%) of the contract price.

Questions concerning the Plans and Construction Specifications should be in writing and addressed to T.J. Lynn, Thomas.Lynn@Iowaagriculture.gov, and must copy Emalyn Polz, Division, emalyn.polz@iowaagriculture.gov. All other questions concerning other Contract Documents should be addressed to Emalyn Polz, Division, emalyn.polz@iowaagriculture.gov or (515) 322-9073. To be considered in a final addendum, written questions must be received by 3:00 PM on October 1, 2025.

The Division reserves the right to reject any or all proposals and to waive technicalities and irregularities.

To register and learn about IMPACS, go to:

<https://das.iowa.gov/vendors/vendor-resources/vendor-registration>

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